



MEMORANDUM

To: All Intercare Residents, Family Members and Billing Contacts
From: Intercare Corporate Office
Date: December 2018
Re: Potential Canada Post Service Disruption

A full or partial Canada Post service strike may result in the disruption of mail delivery and subsequent delay or inability to deliver Resident Invoices and Trust Statements via regular mail to Intercare residents, family members and/or their billing contacts.

To avoid late charges, monthly payments for resident accommodation charges must be received by Intercare as per usual and no later than the tenth (10th) day of each month.

→ For example, payment for Resident Invoice and Trust Statements being sent out at the end of December, 2018 must be received on or before January 10, 2019.

In the event of a full or partial postal strike, if you do not receive your monthly Resident Invoice and Trust Statements as per usual, please contact the Accounts Receivable (A/R) designate noted below for your facility to arrange for your receipt of a duplicate copy:

Brentwood Care Centre and Kingsland Terrace Supportive Living:

Ms. Tina Pedersen

Phone: 1 (866) 985 -1194

Email: tpedersen@intercarecorpgroup.com

Chinook and Southwood Care Centres:

Ms. Debbie Bloomer

Phone: (403) 255 -4969 ext.107

Email: dbloomer@intercarecorpgroup.com
